

# HRRP District Coordination Meeting Minutes

|                          |   |            |        |
|--------------------------|---|------------|--------|
| Meeting Purpose:         | General Coordination Meeting                        |            |        |
| Meeting Date:            | 17 July 2018 (1 <sup>st</sup> Shrawan 2075)         |            |        |
| Meeting Time:            | 14:45 PM  |            |        |
| Meeting Location:        | DLPIU NRA GMaLI office, Bhaktapur                   |            |        |
| Meeting Facilitator:     | Er. Dhruva Gaida, Chief, DLPIU NRA GMaLI, Bhaktapur |            |        |
| Minutes Taken By:        | Ambika Amatya (HRRP)                                |            |        |
| Summary of participants: | Total: 45   | Female: 37 | Male:8 |

## Discussion: (Items/Knowledge Shared)

### Agendas:

- Welcome and sharing of objective
- Discussion on reconstruction issues/challenges
- AOB

### Agenda 1

#### Welcome and sharing of objective

The general coordination meeting of DLPIU NRA-GMaLI Bhaktapur was held on 17 July 2018 at DLPIU NRA GMaLI Office, Bhaktapur. The coordination meeting was chaired by Mr. Dhruva Gaida, Chief, DLPIU NRA GMaLI Bhaktapur office in presence of Mr. Mahesh Chitrakar, Chief, DLPIU NRA Building Bhaktapur, other members of DLPIU NRA GMaLI; M & E Consultant, CLPIU NRA Building; HRRP Kathmandu valley team and reconstruction engineers working in 4 municipalities of Bhaktapur. The main agenda of the meeting was to review the reconstruction issues of Bhaktapur district in the past FY 2074/075 and to provide way forward for DLPIU engineers based at municipalities.

### Agenda 2

#### Reconstruction updates from municipalities

- **Madhyapur Thimi Municipality**  
Out of total 2,333 identified beneficiaries in Madhyapur Thimi Municipality, 2,000 has signed PA agreement and received 1<sup>st</sup> tranche, 464 houses are in reconstruction phase, while 437 beneficiaries have been inspected for 2<sup>nd</sup> tranche and 390 were verified for 3<sup>rd</sup> tranche. There are around 20 non compliances case in Madhyapur Thimi Municipality till end of Ashad 2075
- **Bhaktapur Municipality**  
Out of total 7,619 identified beneficiaries in Bhaktapur Municipality, 5,467 has signed PA agreement and received 1<sup>st</sup> tranche, 1,358 houses are in reconstruction phase, while 1133 beneficiaries have been inspected for 2<sup>nd</sup> tranche and 849 were verified for 3<sup>rd</sup> tranche. There are around 10 non-compliances in Bhaktapur till end of Ashad 2075. Engineers have received pressures to accept and forward the tranche application of RCC house having 9x12 inche walls.
- **Changunarayan Municipality**  
Out of total 10,934 identified beneficiaries, 9,352 have signed PA agreement and received 1<sup>st</sup> tranche, 2,313 houses are in reconstruction phase while 1,786 beneficiaries have been inspected for 2<sup>nd</sup> tranche and 1,691 for 3<sup>rd</sup> tranche verification. There has been need of additional engineers in Changunarayan Municipality due to large number of beneficiaries.

Changunarayan Municipality has handful of houses are being reconstructed from unburned bricks, the beneficiaries are also claiming 2<sup>nd</sup> tranche. The provisions regarding handling of houses of unburned bricks needs to be clear. Similarly, engineers have faced pressures to accept and forward the tranche application of RCC house having 9x12 inche walls. There are unsolved cases of multiple beneficiaries that have reconstructed houses with two entrance doors and two staircases.

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## Discussion: (Items/Knowledge Shared)

- **Suryabinayak Municipality**

Out of the total 7,416 identified beneficiaries, 6,747 have signed PA agreement along with 1<sup>st</sup> tranche, 1,434 houses are in reconstruction phase while 1,472 beneficiaries have been inspected for 2<sup>nd</sup> tranche and 1,354 for 3<sup>rd</sup> tranche verification. There are around 10 non-compliance cases in Suryabinayak Municipality till end of Ashad 2075. Engineers have received pressures from handful of beneficiaries to forward the cases of houses that seems to have stood on DPC works done before earthquake.

## Miscellaneous Items / AOB:

**Chief, DLPIU NRA GMaLI:**

Chief, DLPIU NRA GMaLI advised DLPIU engineers working in each municipality to follow and work in line with the regulations and guidelines of reconstruction.

**Chief, DLPIU NRA Building:**

Chief, DLPIU NRA Building emphasized that engineers should take cross check and ensure that whether all necessary documents have been included in the file or not. Files with proper documents submitted from beneficiaries should be taken and forwarded to decision making concerned agency for review. Further he added that, if files from beneficiaries lack certain necessary document then such file should be returned to beneficiaries himself/herself.

Chief, DLPIU NRA Building further added that CEO of Municipalities are responsible for providing approval of building drawing. Building drawing with mandatory two signatures from CEO of concerned municipality indicates that such drawing is an approved drawing. In such case, even though the house has failed to meet building bylaws then neither DLPIU Building nor NRA GMaLI can do anything.

**M & E Consultant, DLPIU NRA Building:**

M & E Consultant, DLPIU NRA Building informed engineers to handover the forms regarding application of correction and exception measures for non-compliance houses during the in-place submission of documents for tranche claim.

Engineers were advised to abide by the each rules, regulations and guidelines of reconstruction work while taking applications from beneficiaries in order to avoid doubt and further questions by third party monitoring. This meant for mandatory inspection of each cases of houses that have reconstructed.

Regarding multiple beneficiaries, if they have two entrance doors and two staircases to reach two different houses, complemented by approved building drawing and joint land certificates, then tranche application of such houses are eligible.

**District Support Engineer, Bhaktapur**

District Support Engineer, Bhaktapur informed engineers that if the houses made by unburned clay bricks have met minimum standards with placement of Sil band/vertical reinforcements and gable bands with upto 1 storey, then such houses are eligible to receive tranche. Inspection by engineers should properly verify the materials use in such houses.

## Decisions Made: (What, Why, Impacts)

- DLPIU NRA GMaLI Bhaktapur monthly coordination meeting of Bhaktapur district will be on regular basis. The date of the meeting will be shared later.
- DLPIU NRA GMaLI Bhaktapur informed all concerned engineers to register the tranche claim application from beneficiaries and forward the documents to concerned decision making agency thereafter.

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| Next Steps/action points:    | Person(s) Responsible      | Due Date   |
|------------------------------|----------------------------|--|
| Monthly Coordination Meeting | DLPIU NRA GMaLI, Bhaktapur | To be informed on Bhadra 1 <sup>st</sup> week 2075 |

## Participants

| Attendees              | Gender | Organization                  | Designation                | Phone No.  | Email  |
|------------------------|--------|-------------------------------|----------------------------|------------|--|
| Dhruba Gaida           | M      | DLPIU NRA GMaLI, Bhaktapur    | Chief                      | 9851221570 | <a href="mailto:Dgaida022@gmail.com">Dgaida022@gmail.com</a>                   |
| Mahesh Chitrakar       | M      | DLPIU NRA GMaLI, Bhaktapur    | Chief                      |            | <a href="mailto:dlpiubhaktapur@gmail.com">dlpiubhaktapur@gmail.com</a>         |
| Uddhab Prasad Guragain | M      | DLPIU NRA GMaLI, Bhaktapur    | Deputy Chief               |            |  |
| Bhojraj Bhatt          | M      | DLPIU NRA GMaLI, Bhaktapur    | MIS Specialist             | 9851214538 |  |
| Narakanta Sapkota      | M      | DLPIU NRA Building            | M & E Consultant           | 9851090721 | <a href="mailto:aashrayasap@gmail.com">aashrayasap@gmail.com</a>               |
| Prabesh Adhikari       | M      | DLPIU NRA Building, Bhaktapur | District Support Engineer  | 9846037890 | <a href="mailto:prabeshadhikari@gmail.com">prabeshadhikari@gmail.com</a>       |
| Ajay Gelal             | M      | DLPIU NRA GMaLI, Bhaktapur    | Engineer                   |            | <a href="mailto:ajaygelal@gmail.com">ajaygelal@gmail.com</a>                   |
| Prabha Aryal           | F      | DLPIU NRA GMaLI, Bhaktapur    | Section Officer            |            |  |
| Ambika Amatya          | F      | HRRP Nepal                    | District Coordinator, HRRP | 9841356409 | <a href="mailto:dc.ktm@hrrpnepal.org">dc.ktm@hrrpnepal.org</a>                 |
| Herambha Adhikari      | M      | DLPIU NRA GMaLI, Bhaktapur    | Social Development Expert  |            |  |
| Alina Bajracharya      | F      | Changunarayan Municipality    | Engineer                   | 9841006016 | <a href="mailto:alina.bajracharya2@gmail.com">alina.bajracharya2@gmail.com</a> |
| Alina Shrestha         | F      | Suryabinayak Municipality     | Engineer                   | 9841760787 | <a href="mailto:alinashrestha03@gmail.com">alinashrestha03@gmail.com</a>       |
| Anugya Pant            | F      | Madhyapur Thimi Municipality  | Sub Engineer               | 9841342353 | <a href="mailto:anugya.pant@gmail.com">anugya.pant@gmail.com</a>               |
| Asmita Shrestha        | F      | DLPIU NRA Building, Bhaktapur | Assistant Sub Engineer     | 9843452076 | <a href="mailto:asmitashrez@gmail.com">asmitashrez@gmail.com</a>               |
| Bibha Sainju           | F      | DLPIU NRA Building, Bhaktapur | Sub Engineer               | 9843706842 | <a href="mailto:bibhasainju@gmail.com">bibhasainju@gmail.com</a>               |
| Deepa Shrestha         | F      | Bhaktapur Municipality        | Engineer                   | 9818354329 | <a href="mailto:deepa0014@yahoo.com">deepa0014@yahoo.com</a>                   |
| Dhana Kumari Tamang    | F      | Suryabinayak Municipality     | Engineer                   | 9818381937 | <a href="mailto:ghanatamang88@gmail.com">ghanatamang88@gmail.com</a>           |
| Gayatri Joshi          | F      | DLPIU NRA Building, Bhaktapur | Engineer                   | 9843935166 | <a href="mailto:pantgayatrijoshi@gmail.com">pantgayatrijoshi@gmail.com</a>     |
| Jenna Suwal            | F      | Suryabinayak Municipality     | Assistant Sub Engineer     | 9841616364 | <a href="mailto:suwalxeena@yahoo.com">suwalxeena@yahoo.com</a>                 |
| Manisha Suwal          | F      | Suryabinayak Municipality     | Engineer                   | 9801159682 | <a href="mailto:ngemns@gmail.com">ngemns@gmail.com</a>                         |
| Manita Shrestha        | F      | Changunarayan Municipality    | Engineer                   | 9841145936 | <a href="mailto:shresthamanita123@gmail.com">shresthamanita123@gmail.com</a>   |
| Manju Khadka           | F      | DLPIU NRA Building, Bhaktapur | Engineer                   | 9849174011 | <a href="mailto:khadkamanju09@gmail.com">khadkamanju09@gmail.com</a>           |
| Manju Sukhupayo        | F      | Changunarayan Municipality    | Engineer                   | 9851149474 | <a href="mailto:manjusukhupayo@gmail.com">manjusukhupayo@gmail.com</a>         |

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| Attendees               | Gender | Organization                  | Designation | Phone No.  | Email                        |
|-------------------------|--------|-------------------------------|-------------|------------|------------------------------|
| Nilam Moktan            | F      | Changunarayan Municipality    | Engineer    | 9861156576 | nilammoktan57@gmail.com      |
| Pramila Shrestha        | F      | Changunarayan Municipality    | Engineer    | 9841538712 | pramerinla@gmail.com         |
| Pratima Neupane         | F      | Suryabinayak Municipality     | Engineer    | 9849360055 | neu.pratima@gmail.com        |
| Rabina Shrestha         | F      | Suryabinayak Municipality     | Engineer    | 9860017859 | rabinashrestha969@gmail.com  |
| Rabina Talobakhyo       | F      | Bhaktapur Municipality        | Engineer    | 9843318298 | talrabbu09@gmail.com         |
| Rajani Shrestha Pradhan | F      | Suryabinayak Municipality     | Engineer    | 9861052705 | rajani631163@gmail.com       |
| Ranjana Suwal           | F      | DLPIU Building, Bhaktapur     | Engineer    | 9849127109 | ranjalasuwal28@gmail.com     |
| Reeja Hachethu          | F      | Bhaktapur Municipality        | Engineer    | 9803376805 | reeja.hac@gmail.com          |
| Rita Adhikari           | F      | Bhaktapur Municipality        | Engineer    | 9849749444 |                              |
| Rita Prajapati          | F      | Changunarayan Municipality    | Engineer    | 9849126900 | ritaprajapatier@gmail.com    |
| Sadhya Dhakal           | F      | DLPIU Building, Bhaktapur     | Engineer    | 9841551606 | sandhyadhakal@yahoo.com      |
| salina Shrestha         | F      | Changunarayan Municipality    | Engineer    | 9841900709 | salinashrestha20@gmail.com   |
| Samjhana Rijal          | F      | Changunarayan Municipality    | Engineer    | 9841564873 | rijal.samjhana@yahoo.com     |
| Samjhana Manandhar      | F      | Bhaktapur Municipality        | Engineer    | 9849269954 | samjhanamanandhar9@gmail.com |
| Samjhana Shrestha       | F      | Bhaktapur Municipality        | Engineer    | 9843011400 | samaa.stha@gmail.com         |
| Sangita Chikabanjar     | F      | Changunarayan Municipality    | Engineer    | 9841131172 | saanjoras72@gmail.com        |
| Sanjala Poudel          | F      | Madhyapur Thimi Municipality  | Engineer    | 9867120777 | poudelsanjala@gmail.com      |
| Saruchansi Shrestha     | F      | Suryabinayak Municipality     | Engineer    | 9849128662 | chansi.saru@gmail.com        |
| Shweta Acharya          | F      | Suryabinayak Municipality     | Engineer    | 9849125676 | shwetaachar137@gmail.com     |
| Srijana Khadka          | F      | DLPIU NRA Building, Bhaktapur | Engineer    | 9860123098 | srijanakhadka57@gmail.com    |
| Sujata Gaiju            | F      | Suryabinayak Municipality     | Engineer    | 9841022218 | suju9841@gmail.com           |
| Supriya Pyakurel        | F      | Madhyapur Thimi Municipality  | Engineer    | 9851239483 | ar.supriyapyakurel@gmail.com |