



HRRP District Coordination Meeting Minutes

Meeting Purpose:	Technical Coordination Meeting-Bhaktapur
Meeting Date:	01/06/2018
Meeting Time:	11:00 AM
Meeting Location:	DLPIU NRA Building Office, Bhaktapur
Meeting Facilitator:	Deputy Chief, DLPIU NRA Building Office, Bhaktapur
Minutes prepared By:	HRRP Kathmandu Valley team

Discussion:

Agendas:

- Welcome and Introduction
- Updates of Municipalities
- AOB

Agenda 1

- Welcome and Introduction

The technical coordination meeting of DLPIU NRA- Building, Bhaktapur was held on 01 June 2018 at DLPIU NRA Building Office, Bhaktapur. All the guests and participants were welcomed by Mr. Uddhav Prasad Guragain, Deputy Chief, DLPIU NRA Building, Bhaktapur district.

The objectives of meeting were –

- To share the reconstruction updates from the municipalities.
- To discuss on the issues of reconstruction of each municipality.
- To strengthen the linkages between municipalities and DLPIU deployed engineers.

Agenda 2

- Updates of Municipalities

One each DLPIU deployed engineers based at respective municipalities of Bhaktapur district gave brief updates on the ongoing reconstruction.

Changunarayan Municipality

The houses surrounded by CGI sheets are the main issues in the municipality as tranche claim of such structure has not been able to be forwarded. Furthermore, the tranche claim of beneficiaries who attempted to reconstruct houses from other neighboring districts to Bhaktapur still perpetuates, leading to confusions in tranche forward.

Suryabinayak Municipality

The PA enrollment identification number of beneficiaries in the red card and in does not match. Similarly, engineers are confused whether to forward the cases of houses having pillar size of 9"x9".

Madhyapur Thimi Municipality

There are confusions regarding the houses that have listed under retrofitting grant. Beneficiaries have already completed the reconstruction process so the inspection process is difficult and challenging. Similarly the house is not as per the design as additional storey has been added during the construction process.

Discussion:

Bhaktapur Municipality

Engineers are facing difficulties in changing the status of houses from partial damage to complete damage and vice-versa due to lack of retrofitting guidelines. Similarly, issues of load bearing structure with more than 4 storey has been observed in several areas of Bhaktapur Municipality which needs to be solved as soon as possible.

Key highlights of the discussions are as follows-

- All respective municipalities should discourage and return the tranche claim of the reconstruction in neighboring district that comes after 28 Kartik as per the NRA guidelines.
- Concerned municipalities should clearly cross check and fill the relevant checklist forms properly and indicate the compliance or non-compliance issues. The non-compliance cases should be forwarded to DSE for further verification.
- Engineers deployed at municipalities should properly inform beneficiaries about procedures involved in forwarding the file from inspection to grant approval.
- DLPIU Engineers working in municipalities should verify with the beneficiaries regarding all relevant and required documents (copies of citizenship photo, PA document, pictures of houses and signatures as well) to be included while forwarding to DLPIU for further checking.
- Regarding the cases of houses with truss, if the houses have met all important minimum requirements from plinth level works then such houses are eligible to receive 2nd tranche, while the those houses that have used heavy material (stones, bricks etc.) at Sil level to connect the roof then 2nd tranche of such houses cannot be passed.
- If the houses under construction are not as per the building design than it should be clearly mentioned in the file being forwarded to DLPIU.

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Decisions Made:

1. The Technical Coordination Meeting of DLPIU NRA Building Bhaktapur will be held once a month.
2. DLPIU NRA Building will strengthen and increase coordination with municipalities in Bhaktapur district as well as with other concerned agencies to mutually solve the issues of reconstruction in Bhaktapur district.
3. DLPIU NRA Building will increase cooperation with all concerned from district to central level (NRA, CLPIU, GMaLI) for solving concerns of houses that intended retrofitting measures as well as of the houses that has shifted its categories from completely damaged to partially damaged and vice versa.
4. DLPIU NRA Building will cooperate with NRA and CLPIU for organizing relevant capacity building orientations particularly on retrofitting measures etc. for engineers deployed in 4 municipalities.

Participation

Attendees	Organization	Phone No.	Email
Uddhav Prasad Guragain	DLPIU Bhaktapur	9841308686	guragainup@gmail.com
Sudeep Hada	NRA Central		Sudeep.hada@gmail.com
Narakanta Sapkota	CLPIU NRA Building	9851090721	aashrayasap@gmail.com
Prabesh Adhikari	DSE, DLPIU NRA Building	9846037890	prabeshadhikari@gmail.com
Ambika Amatya	HRRP Nepal	9841356409	dc.ktm@hrrpnepal.org
Manisha Rai	HRRP Nepal	9842062006	im.ktm@hrrpnepal.org
Sweta Acharya	Suryabinayak Municipality		
Jeena Suwal	Suryabinayak Municipality		
Samjhana Shrestha	DLPIU Bhaktapur	9841925654	Stha_samjhana11@yahoo.com
Samjhana Rijal	Changunarayan Municipality	9841564873	Rijal.samjhana011@gmail.com
Saru Chansi Shrestha	DLPIU Bhaktapur	9849128662	Chansi.saru@gmail.com
Bibha Sainju	DLPIU Bhaktapur	9843706842	Bibha.sainju@gmail.com
Babita Neupane	DLPIU Bhaktapur	9844482563	Babita.neupane14@gmail.com
Ranjana Suwal	DLPIU Bhaktapur		
Anugya Pant	Madhyapur Thimi Municipality	9841342353	Anugya.pant@gmail.com
Sanjala Paudel	Madhyepur Thimi Municipality	9867129777	paudelsanjala@gmail.com
Supriya Pyakurel	Madhyepur Thimi Municipality		
Sandhya Dhakal	DLPIU Bhaktapur	9841551606	sandhyadhakal@yahoo.com
Ashmita Shrestha	DLPIU Bhaktapur		
Manju Khadka	DLPIU Bhaktapur	9849174011	Khadkamanju99@gmail.com
Manita Shrestha	DLPIU Bhaktapur	9841145936	Shresthamanita123@gmail.com
Pratima Neupane	DLPIU Bhaktapur	9803124538	Neu.pratima@gmail.com



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Attendees	Organization	Phone No.	Email
Sujata Goit	Surya Binayak Municipality		
Sangita Chikabanjar	Changunarayan Municipality		
Deepa Shrestha	Bhaktapur Municipality	9818354329	Deepa0014@yahoo.com
Samjhana Shrestha	DLPIU Bhaktapur	9843011400	Samaa.stha@gmail.com
Samjhana Manandhar	Bhaktapur Municipality	9849269954	Samjhanamanandhar9@gmail.com
Reeja Hachethu	Bhaktapur Municipality	9803376085	Reeja.hac@gmail.com