



HRRP District Coordination Meeting Minutes

Meeting Purpose:	Coordination Meeting-Kathmandu
Meeting Date:	26/02/2018 (14 Falgun 2074)
Meeting Time:	12:30 PM
Meeting Location:	NRA office, Kathmandu
Meeting Facilitator:	Prem Prasad Ghimire, NRA Chief
Minutes Prepared By:	HRRP Kathmandu Valley Team

Discussion:

Agendas:

- Welcome and Introduction
- NRA decision to POs
- Updates of the POs activity
- Updates from DLPIU MOUD
- AOB

Agenda 1

- Welcome and Introduction

The regular NRA Kathmandu Coordination Meeting was held on 26 February 2018 at NRA Office, Kathmandu. All the guests and participants were welcomed by Mr. Prem Prasad Ghimire, NRA Chief, Kathmandu. The meeting began with the brief introduction of all the participants.

Agenda 2

- NRA decision to POs

The decisions made on the previous coordination meetings were discussed. As per the decision POs were requested to submit the monthly update report on regular basis at the end of each month.

Agenda 3

- Updates of the POs activity

The POs working in the district gave brief updates on the activities. The staff from POs working in reconstruction efforts in shelter, WASH, livelihood and historical monuments such as Lumanti, OXFAM, NSET, NRCS, Homenet Nepal and Miyamoto Relief participated in the meeting.

- **Miyamoto Relief:** Miyamoto Relief is focused on reconstruction of Gaddhi Baithak Hall at Kathmandu Durbar Square in coordination with Department of Archaeology. The reconstruction work is targeted to conduct in five phases and till date reconstruction has completed upto third phases that comprises 45% of the total reconstruction work. The target is to complete reconstruction by June 2018 but there are chances of extension. Miyamoto Relief is also working towards developing sustainability plan for Gaddi Baithak reconstruction.
- **OXFAM:** OXFAM has been working in shelter, WASH and livelihood sector. OXFAM has operated helpdesk in the ward office of Shankharapur Municipality (Ward no 1, 2, 3 and 4). Along with the technical assistance the deployed staff will also support in the drawing of the houses of the beneficiaries and door to door technical assistance program in the Municipality. OXFAM has provided NPR 1,200,000 amount (50% of the total construction cost) to set up demonstration construction at Shankharapur ward no 2. Rest of the cost is provided by

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Discussion:

Shankarapur Municipality to support the demonstration plot. DPC level works has completed in the demonstration construction up to now. Training on making compressed stabilized earth brick has also been provided on the demonstration plot to the masons involved in the construction. The demonstration construction will be used for the ward office after the completion of the construction. The aforementioned reconstruction works of OXFAM will end by March 2018.

- **Lumanti:** Lumanti has been supporting the reconstruction of 115 houses in Machhegaun area, ward no 9, Chandragiri Municipality, Kathmandu. There were delays in the reconstruction activities mainly due to bylaws issues and land issues in the area, however initiations from NRA Kathmandu office in coordination with Chandragiri Municipality is trying to address the existing bylaws and land issues. Currently more than 40 households have been reconstructed. Out of them, 2 houses have got building permit approval. Majority of houses are in the process of accessing building permit.
- **NSET:** NSET is working in Kageshwori-Manohara Municipality, Ward no. 1, 2 and 3 of Kathmandu district. The main activities of NSET are provision of the technical assistance, community and household orientation and door to door technical assistance. So far NSET has conducted 4 mason training and 111 numbers of local masons were trained. DLPIU deployed engineers has been placed at ward office that has added value in the technical assistance to the beneficiaries. Recently NSET has recorded its program achievements through 30-minute 'Baliyo Ghar TV Program' which was telecasted from national television channel.

Regarding the issues of Kageshwori Manohara Municipality beneficiaries that are living in the Guthi land of Pashupati Area Development Trust, NSET has decided to conduct a survey on tracking the number of vulnerable people who are facing with the Guthi (trust land) issues.

- **NRCS:** Funded by The British Red Cross Society NRCS has involved in the awareness programs mainly focusing on WASH, livelihood, agriculture and health aspects for the earthquake affected areas in Tarkeshwor Municipality, Shankarapur Municipality and ward no. 17 of Kathmandu Metropolitan City. At present NRCS activities regarding shelter program has been completed. NRCS has produced 277 masons so far from mason training conducted in Ward no. 17, Tarkeshwor Municipality.

Out of the total planned 13 numbers of water schemes for rehabilitation, only 3 has been completed, 1 in Tarkeshwor and 2 in Shankarapur Municipality respectively. Similarly, out of the planned 12 numbers of rainwater harvesting schemes, only 1 has been installed at a Government School in ward no. 1 of Tarkeshwor Municipality. NRCS is ready to coordinate and collaborate with relevant government line agencies in terms planning the installation of rainwater harvesting schemes targeted to facilitate the government school in its project areas.

In health workstream, NRCS has planned to conduct 'Health Post Construction' in Ward no, 9, Kageshwori Manahara Municipality has been planned. Discussions related to land acquisition process preferably on the omitted land (*parti jagga*) is going on. The planned activities of NRCS will have to be completed by December 2018.

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- **Homenet Nepal:** With support from ActionAid Nepal, Homenet Nepal has been conducting community sensitization related initiatives for earthquake affected beneficiaries in Ward no. 5, 6, 7 and 8 from Panga area, Kirtipur Municipality. Several kinds of sensitization programs on land rights, food security, women's empowerment, tracking the gender budget from local bodies, set-up of gender help desk in ward offices and women friendly spaces in communities are among the key initiations of Homenet's support in Kirtipur Municipality. Earthquake affected beneficiaries, primarily the women and adolescents are counselled on above aspects. Retrofitting of Jansewa Secondary School of Panga, Kirtipur Municipality is among the planned activities of Homenet which will be initiated once administration process is settled regarding the bidding.

With support from OXFAM in livelihood workstream, programs related to dip irrigation, kitchen gardening and group production unit has been initiated. Primarily women beneficiaries are organized and mobilized in bakery production training and the products are marketed through group production unit.

Miscellaneous Items / AOB:

- **NRA:** Mr. Prem Prasad Ghimire provided brief updates on involvement of initiatives regarding reconstruction along with central NRA office. NRA chief requested all the POs and DLPIU to submit the report at earliest possible on regular basis.

→ **Increased human resources in NRA Kathmandu**

NRA Kathmandu has been equipped with additional human resources in sectors such as health, livelihood, agriculture, technical engineering part etc. Mobilization of the relevant human resources particularly in stretching necessary coordination with government line agencies is expected to expedite in upcoming days.

→ **Regarding mason training**

Mason training is in progressing stage in Kathmandu district. Cottage and Small Industries Office, Kathmandu has started supporting NRA Kathmandu in conducting Mason Training in Municipalities of Kathmandu. NSET has provided support to conduct 2 Mason Training, one each in Nagarjun and Chandragiri Municipality. Kageshwori Manahara Municipality is about to plan and conduct the mason training for maximum of 30 participants. NRA Kathmandu has been addressing the on-demand needs of mason training from municipalities of Kathmandu district for which support will be sought from POs such as NSET.

→ **Monitoring visit from NRA Kathmandu to POs area**

NRA Kathmandu has decided to conduct monitoring visit in POs area whereby involving technical engineers from DLPIU MOUD Kathmandu, representatives from DLPIU MOE Kathmandu and other concerned staffs of NRA Kathmandu. The purpose of this visit is to monitor the activities of POs, to track the details of POs involvement and to provide technical feedbacks related to reconstruction efforts.

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Following are the tentative dates of the monitoring visit that was discussed with representatives of POs-

POs	Date of monitoring visit	Participants	Remarks
Lumanti	23 Falgun 2074 (7 March 2018)	NRA Kathmandu officials, DLPIU MOUD Kathmandu, POs	Confirmed
Miyamoto Relief	Dates between 27-28 Falgun 2018 (Either of dates betw11- 12 March 2018)	NRA Kathmandu officials, Kathmandu DCC Chief and LDO, DLPIU MOUD Kathmandu, POs	To be confirmed in time
NRCS	Dates before 15 Chaitra 2074 (Either of dates betw 28-29 March 2018)	NRA Kathmandu officials, DLPIU MOE Kathmandu officials, POs	To be confirmed in time
NSET	TBD	NRA Kathmandu officials, DLPIU MOUD Kathmandu, POs	To be confirmed in time
OXFAM	Dates between 5-7 Chaitra 2074 (Either of dates betw 19-20 March 2018)	NRA Kathmandu officials, DLPIU MOE Kathmandu officials, POs	To be consulted in time
Homenet Nepal	TBD	NRA Kathmandu officials, DLPIU MOE Kathmandu officials, POs	To be consulted in time

→ Request for conducting planned programs in timely manner

NRA Kathmandu Chief requested the participating POs in conducting the planned programs in timely manner. Furthermore, feedbacks were provided in terms of either revisiting the program design or expedite conducting the existing programs. Furthermore, NRA Kathmandu Chief added that if there are any sectoral issues such as of health, livelihood, education, land, water facilities etc. that is linked with earthquake affected beneficiaries then NRA Kathmandu office is always ready to coordinate with relevant ministries and its sectoral line agencies (departments) to address the issues.

→ Change in schedule of NRA Kathmandu Coordination Meeting

NRA Kathmandu Office has decided to conduct Coordination Meeting on last date of Nepali month. The next date is decided for 26 Chaitra 2074 (9 April 2018). The date were changed in order to track the reconstruction achievements according to POs progress report that is send to NRA Kathmandu office by last dates of every Nepali month.

- **DLPIU-MOUD:** DLPIU-MOUD reported about 1 non-compliance case from Chandragiri Municipality is in pending stage, the reconstruction effort of which was undertaken by Lumanti. The non-compliance case was related to BMC house that were reconstructed without leaving 2 feet.

If there are any queries or difficulties, please contact:

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- **HRRP:**

HRRP is conducting different kinds of survey in upcoming weeks of February and March 2018 to mark the 3 years memorial anniversary of Nepal Earthquake. Surveys in 14 earthquake affected districts has



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kicked off from last week of February 2018 that covers collecting qualitative and quantitative information in Temporary Shelter, Women in Reconstruction, Women Masons and Community Reconstruction Committee. The results of all these survey will be shared with concerned district government line agencies and POs by organizing District Exhibition and District-level Workshop in April 2018.

Decisions Made:

1. The NRA Kathmandu has decided to change the date of Coordination Meeting that is from every first week of Nepali month to last week of Nepali month.
2. NRA Kathmandu has decided to conduct monitoring visits to observe the POs activities. Dates will be decided in consultation with the POs.
3. NRA Kathmandu informed POs in conducting the planned programs in timely manner or to revisit the program design so that the programs can be expedited.
4. NRA Kathmandu is ready to lay coordination support to POs, given the case of any sectoral issues such as of health, livelihood, education, land, water facilities etc. that is linked with earthquake affected beneficiaries. NRA Kathmandu office will coordinate with relevant ministries and its sectoral line agencies (departments and units) to address the issues that is delaying the reconstruction in POs areas.
5. All the POs, DLPIUs must submit the monthly report to NRA till 25-30 of Nepali month.

S.N	Attendees	Organization	Phone No.	Email
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