



HRRP District Coordination Meeting Minutes

Meeting Purpose:	Coordination Meeting-Lalitpur
Meeting Date:	03/18/2018
Meeting Time:	11:00 AM
Meeting Location:	NRA office, Lalitpur
Meeting Facilitator:	Prakash Pokhrel, Non-gazetted first class officer, Lalitpur
Minutes prepared By:	Ambika Amatya, District Coordinator Kathmandu Valley, HRRP

Discussion:

Agendas:

- Welcome and Introduction
- NRA decision to POs
- Updates of the POs activity
- AOB

Agenda 1

- Welcome and Introduction

The regular NRA Lalitpur Coordination Meeting was held on 18 March 2018 at NRA office, Gwarko Lalitpur. All the guests and participants were welcomed by Prakash Pokhrel, Non-gazette first class officer, Lalitpur.

Agenda 2

- NRA decision to POs

The decisions made on the previous coordination meetings were discussed. As per the decision POs were requested to submit the monthly update report at the end of each month.

Agenda 3

- Updates of the POs activity

The POs working in the district gave brief updates on the activities. The staff from partner organizations working in shelter, livelihood WASH sector such as Lumanti, Love Green Nepal, Homenet Nepal, Campaign for Sustainable Development Center Nepal (CSDC) and NRCS participated in the meeting.

- **Love Green Nepal:** Love Green Nepal has been working in the reconstruction of the schools in Lalitpur district. Till date, the reconstruction of Kalidevi School in Malta, Bagmati Rural Municipality has been completed. Roofing with corrugated sheets is soon going to complete at Shree Buddha Bhagwan Secondary School, Manikhel, Mahankal Rural Municipality while colouring of the school building is in progress. The project will complete by 2nd week of April 2018 (end of Chaitra 2074).
- **Lumanti:** Lumanti has been involved in the reconstruction including grant support, material and technical support in Thecho and Chapagaun of Godawari Municipality, Sanogaun and Siddhipur of Mahalaxmi Municipality and Dalchoki of Konjosyom Rural Municipality in Lalitpur district. Reconstruction of 30 houses in Thuladurlung, Mahankal Rural Municipality area is in progress. The team of NRA Lalitpur and EHRP project visited the reconstruction projects in Thuladurlung. The key objective of the visit was to observe the progress of the reconstruction programs and to monitor the technical aspects of

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building construction. Similarly, Lumanti organized a Social Audit Program of EWDE/DKH supported project on reconstruction and recovery that was implemented in ward no. 13, Chapagaun, Godavari Municipality. The program was participated by NRA Lalitpur, EHRC project and by representatives of local bodies and district line agencies.

- The reconstruction update of Lumanti is given below:
 - Total Target: 680 HHs
 - 1st Tranche: 615 HHs
 - 2nd Tranche: 468 HHs
 - 3rd Tranche: 169 HHs
- **Nepal Red Cross Society (NRCS):** NRCS has been facilitating earthquake affected beneficiaries whereby working mainly in WASH, health and livelihood sector in Lalitpur district. Funded by British Red Cross, All the project activities of NRCS will complete by December end 2018. The activities of NRCS includes-
 - 3rd event of Mason Training is scheduled from 18-24 March 2018 at Nallu, Konjosyom Rural Municipality, Lalitpur.
 - 294 earthquake affected beneficiaries from Nallu, Konjosyom Rural Municipality had received 1st installment livelihood support conditional cash grant through bank beneficiaries.
 - Conducted 5th events of cooperative training to 103 beneficiaries.
 - Conducted 10 events of awareness raising orientation on first aid injury session.
 - 2 events of orientation program on menstrual hygiene management were conducted to sensitize 76 earthquake affected beneficiaries among which 72 were female.
 - 2 events of reproductive health camps were conducted at Nallu and Bhardeu area.
 - Household toilet construction is in progress at areas of Bungmati (13 number), Lamatar (13 number), Lakuri (18 number) and Godamchaur (16 number) for earthquake affected beneficiaries.
 - Cash for Work program has been approved central NRCS office whereby conducting design and estimate of two schemes of Irrigation Projects in Lamatar, ward no. 9 of Mahalaxmi Municipality and at ward no. 3 and 4 in Godawari Municipality. Further process of materializing the cash for work program is in progress.
- **Homenet Nepal (HNN):** Supported by ActionAid Nepal, Homenet Nepal has been working in Chapagaun, Thecho and Badikhel areas of Godawari Municipality and Khokana of Lalitpur Metropolitan City. HNN has been conducting awareness raising programs for earthquake beneficiaries through Community Reconstruction Committees (CRC). The issues raised from the Reflect Circles and CRCs are forwarded to further advocacy at municipalities level. At Badikhel, Community Seed Bank has been established with a target of facilitating earthquake affected beneficiaries. The cement casting of 2-storey seed bank building is in progress too. Similarly, toilet construction is in progress at project wards of Badikhel. Gender Desk has been set up in project areas with a purpose of collecting grievances of earthquake affected women. Likewise, violence against women

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issues and cases were interacted with Women Cell of Chapaguan Police Station. Evacuation Plan were prepared for project schools of Badikhel and Thecho areas.

- **Campaign for Sustainable Development Center (CSDC):** Supported by ActionAid Nepal, CSDC has been working in Chapagaun, Thecho and Badikhel areas of Godawari Municipality and Khokana of Lalitpur Metropolitan City. The program activities of CSDC includes gender desk set up at project ward offices, interaction programs through Reflect Circles, trainings to beneficiaries in coordination with CTEVT on topics like Montessori related training, house wiring, automobile repairing, cook, tailoring etc. In Karyabinayak area, training program on handicraft and small spice industry were organized for beneficiaries while seed money worth Rs 20,000 were provided to farmers groups that resulted in making model farm without with chemical fertilizers. The health post of Khokana were rehabilitated with cement casting roof and toilet construction too. CSDC also supported in preparation of Disaster Management Plan of Ward no. 21, Lalitpur Metropolitan City. Similarly, a traditional resting place was also reconstructed by CSDC at Khokana.

Miscellaneous Items / AOB:

- **NRA:** Mrs. Goma Devi Dhakal, NRA chief requested all the POs, DLPIU to submit the monthly report at earliest possible.

NRA Lalitpur informed to keep the list of trained Masons by concerned POs at respective project ward office so that the masons can be contacted for reconstruction of individual houses.

NRA Lalitpur informed POs to take technical support from DLPIU MOE for design approval of infrastructures like toilets, water tanks, rainwater harvesting etc. that is targeted to set up in earthquake affected schools.

NRA Lalitpur shared that an application case has been registered at Hello Sarkar Program of Government of Nepal about a person who has misused fund worth NRs 25 Lakh collected from different states of USA that were supposed to be utilized in reconstruction activities.

NRA Lalitpur informed POs about the directives from central NRA that mentions about the eligibility of 2nd tranche to those beneficiaries only who have reconstructed the houses by demolishing the previous house damaged by the earthquake. NRA Lalitpur requested POs to inform the beneficiaries in their respective project areas about this provision.

NRA Lalitpur requested POs to support in identification of vulnerable beneficiaries especially the case of two grievances submitted to NRA including a disabled and a single women beneficiary for providing additional top up support.



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NRA requested HRRP Kathmandu Valley Team to coordinate with POs that has completed its project activities in Lalitpur district for the mandatory presence in next coordination meeting with the final project completion report.

- **DLPIU-MOUD:**

Central NRA is preparing database of mason trained from various POs including of the resource person involved in the mason training. DLPIU-MOUD requested POs to provide list of masons as well as the databases of resource person for compilation.

- **DLPIU-MOE:**

DLPIU MOE informed and reminded POs that the design approval process for rehabilitation and reconstruction of the infrastructures based at earthquake affected schools has to be consulted with DLPIU MOE on forefront, that will be forwarded to respective NRA district office for further approvals.

- **CLPIU-MOUD:**

A joint monitoring plan has been scheduled to be conducted in coordination between CLPIU-MOUD, DLPIU Lalitpur and HRRP. The purpose is to observe the housing reconstruction processes taking place at various communities of Lalitpur district.

If there are any queries or difficulties, please contact:

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- **Patan Durbar Square Monument Office:**

Kathmandu Valley Preservation Trust (KVPT) is working on the renovation and reconstruction of the historical monuments and temples in Lalitpur district. Till date 78 cultural monuments under World Heritage Sites has been renovated. Patan Durbar Square Monument Office can provide support for rehabilitation and construction of cultural sites.

- **HRRP:**

HRRP is conducting district level exhibition in April 2018 to mark the 3 years of Nepal Earthquake. The exhibition includes information dissemination from POs that are working on issues of shelter construction, livelihood and WASH for earthquake affected beneficiaries in respective districts. Local bodies, I/NGOs and other relevant stakeholders will be invited to attend the exhibition.

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Decisions Made:

1. The NRA Lalitpur meeting will be held every 3rd day of the Nepali month.
2. NRA Lalitpur informed POs to keep the list of Masons trained and produced by concerned POs at respective project ward office so that the masons can be contacted for reconstruction of individual houses.
3. NRA Lalitpur informed POs to take technical support from DLPIU MOE for design approval of infrastructures like toilets, water tanks, rainwater harvesting etc. that is targeted to set up on schools.
4. NRA Lalitpur shared that an application case has been registered at Hello Sarkar Program of Government of Nepal about an alleged person who has misused fund worth NRs 25 Lakh collected from different states of USA that were supposed to be utilized in reconstruction activities.
5. NRA Lalitpur informed POs about the directives from central NRA that mentions about the eligibility of 2nd tranche to those beneficiaries only who have reconstructed the houses by demolishing the previous house damaged by the earthquake. NRA Lalitpur requested POs to inform the beneficiaries in their receive project areas about this provision.
6. NRA Lalitpur requested POs to support in identification of vulnerable beneficiaries especially the case of two grievances submitted to NRA including a disabled and a single women beneficiary for providing additional top up support.
7. NRA requested HRRP Kathmandu valley team to coordinate with POs that has completed its project activities in Lalitpur district in Year 2017/018 (2074) for the mandatory presence in next coordination meeting with the final project completion report.
8. All the POs and DLPIUs must submit the monthly report to NRA 1st day of Nepali month.

S.N.	Attendees	Organization	Phone No.	Email
1	Goma Devi Dhakal	NRA Chief, Lalitpur	9841627439	paudelgoma.dhakal@gmail.com
2	Bhagwan Paudel	DLPIU Lalitpur, MOE	9851240182	paudel.bhagwan123@gmail.com
3	Shankar Pokhrel	DSE, DLPIU Lalitpur	9841518798	pokhrelshankar2009@gmail.com
4	Kaji Pyakurel	Patan Durbar Square Monument office	9851174690	kajipkl78@gmail.com
5	Prakash Pokhrel	NRA, Lalitpur	9841591384	ppokhrel384@gmail.com
6	Smrita Pokhrel	DLPIU Lalitpur, MOUD	9849388130	smriti.pokhrel@gmail.com
7	Roshan Raj Giri	CLPIU, MOUD	9841335744	roshanrgiri@gmail.com

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8	Binita Gaihre	NRA Lalitpur	9857068684	binitag27@gmail.com
9	Hari Prasad Sapkota	NRCS, Lalitpur	9841167703, 9801186145	Hari.sapkota@nrccs.org
10	Sanjay Kumar Pahari	Homenet Nepal	98080921604	Hnn.sanjay@gmail.com
11	Shyam Kumar Maharjan	Campaign for Sustainable Development Center (CSDC)	9841864542	Skm.csdcnepal@gmail.com
12	Newton Maharjan	Lumanti	9841822062	newtonum@gmail.com
13	Sitaram Oli	NRA, Lalitpur	9844067113	sitaramoli@gmail.com
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15	Ambika Amatya	HRRP	9841356409	dc.ktm@hrrpnepal.org