

Weekly District Report

Ramechhap

5 - 11 January 2018

Activity Summary

Activity	Contact Person	Reference Document
4W Update and Contact List Update	Jawed Mohammad im.ramechhap@hrrpnepal.org	Updated in GD

News & Updates

- Ramechhap Hub Workshop 10 to 11 Jan 2018 (Ramechhap, Okhaldhunga, Dolakha and Sindhuli)

2 days Hub workshop was conducted in Manthali, Ramechhap. In these 2 days workshop Ramechhap, Okhaldhunga, Dolakha and Sindhuli team was participated.

Discussed on different topics are described below: -

- Usage of Information Management products, (4w, how to use TA Map, Inspection map), Key IM products, data conversion of 4w form old VDC, ward to new Gaupalika, Nagarpalika level. Use HRRP website in District level meeting agenda.
- How to write weekly District reports.
- Use HRRP website in District coordination meeting as agenda.
- Briefing on procedure of Admin/Finance.
- how to make uniformity development of checklist for field visit and monitoring visits.
- how to target field visit with using of inspection map, field visit challenges.
- Discussion on communication guidelines, using naming convention.
- how to improve writing skill.
- discussed on how to prepare for exhibition and conference.
- discussed on what are the challenges and way forward of districts.